

REGISTRATION IN EUCEN'S NEW WEB SITE

EUCEN's new website allows each individual to set up his/her own account and chose his/her own 'username' and 'password'.

IMPORTANT NOTE: the username and password that was used to access the Members' Room in the old website does not work now in this new website. You need to set up your own account.

How to set up your own account in 2 simple steps?

STEP 1. Go to the home page of EUCEN's website (www.eucen.org) and click the "[Register here](#)" button encircled in red below.

The screenshot displays the EUCEN website home page. At the top left is the EUCEN logo, a yellow star with blue wings. To its right is the Dolceta logo, which includes the text 'Dolceta ONLINE CONSUMER EDUCATION'. Further right is a blue banner for 'The European Association for University Lifelong Learning'. On the right side, there is a dark grey box with the date 'Thu, 18/11/2010' and the text 'From Rhetoric to Reality 40th EUCEN Conference: From Rhetoric to Reality. The European Universities...'. Below this is a vertical banner for 'Observatory for ULL'. A navigation menu is located below the main content, with items: 'About', 'Conferences and events', 'Projects', 'Policy Statements', 'National Networks', 'Members' room', 'SC Area', and 'Contact us'. A yellow banner with the word 'Welcome' is positioned below the navigation menu. In the center, there is a blue box for the '39th EUCEN Conference 27-29 May 2010, Rovaniemi (Finland)' with the tagline 'Lifelong Learning for the New Decade'. On the right side, there is a login form with fields for 'Username' and 'Password', a 'Log in' button, and a red circle around the 'Register here' link. A blue callout box with an arrow pointing to the 'Register here' link contains the text: 'Click here to start the registration process. You only need to do this once.'

STEP 2. You will go to a new section called “User account”. Please fill in only the section “Create new account”. See the full content of this section below and next page. All the items marked with an asterisk (*) are mandatory and must be filled in. It is also mandatory to agree on the terms of service of this website (last item of this section). Registration will not take place unless you tick the “I agree” box.

User account

Only fill in this section

Create new account
Log in
Request new password

Account Information

Username: *

Spaces are allowed; punctuation is not allowed except for periods, hyphens, and underscores.

E-mail address: *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Additional Information

Name: *

Country: * Afghanistan

Select your institution's country of origin from the selection box

Organisation: *

Interests

Topics: *

« April »

M	T	W	T	F	S	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

9/04/2010
EUCEN's latest EUCENews for members is now available.

2/03/2010
Call for Papers - 12th IACEE on CEE

- Quality
- Validation of non formal and informal learning / AP(E)L
- EQF/NQF
- ECTS/ECVET
- Charter for LLL
- Bologna process and Bologna tools (SD-learning outcomes)
- Lisbon process and EU 2020
- Research and innovation
- Consumer affairs
- Distance learning/eLearning
- Ageing society
- Immigration
- Human rights
- Mobility-Continuity and progression

Please tick the topic(s) you are most interested to be kept updated with news

Sectors: *

- Universities
- Adult Learning
- Higher Education
- VET
- 3rd sector

Please tick the sector(s) that interest you.

Terms Of Service

I agree

By ticking this checkbox you agree to this [License Agreement](#)

Create new account

Agree to the terms of this service

Once all has been filled in. click on this button

2/03/2010

XV International Conference of RECLA

24/02/2010

Social Dimension of Education and Training in Europe

16/02/2010

19th EAN Conference, 14-16 June 2010, Stockholm (SE)

16/02/2010

JACE Journal: Send your article

8/01/2010

Project for the inclusion of persons with disabilities

8/01/2010

Leading Innovation in Higher Education

More



Do you like the new website?



Total votes: 33

[Older polls](#)



What happens once you have followed the two steps successfully?

A) Once you have filled in the above section, agreed on the terms of service and clicked on “Create new account”, you will see on your screen the following announcement:

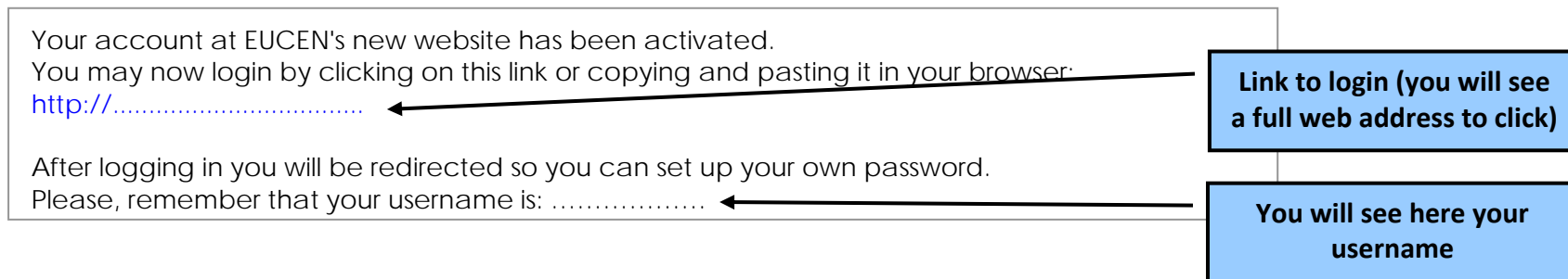
Thank you for applying for an account in EUCEN's new website. Your account is currently pending of approval by the site administrator. In the meantime, a welcome message has been sent to your email address.

B) You will also receive in your email account a message* confirming that you have registered. The text will be:

Thank you for registering in EUCEN's new web site. Your application for an account is currently pending of approval. Once it has been approved, you will receive another email with information about how to log in, set up your password and other details.

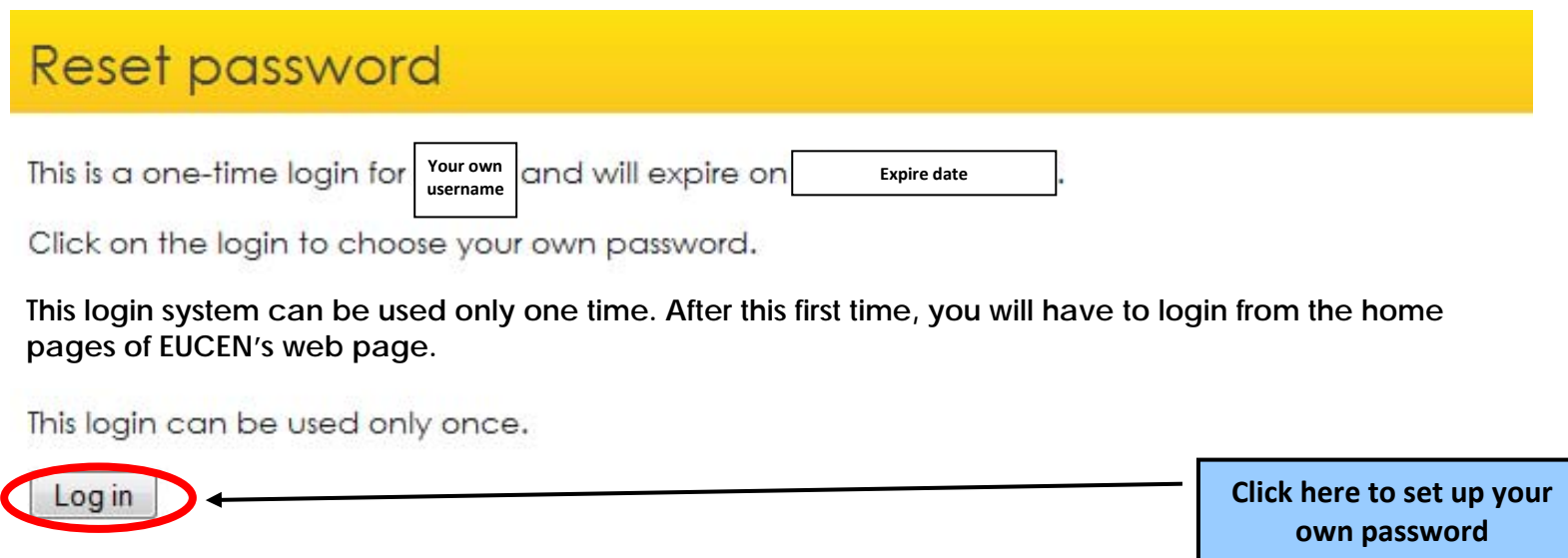
The EUCEN team will receive at the same time notification of your registration and will proceed to approve your request. You should normally receive confirmation that your account has been approved within 3 working days since your request (it might take longer in vacation periods such as summer or Christmas break).

C) You will receive a second email* confirming that EUCEN has approved your request and providing you with a link to login and to set up your own password. Below there is a model of this second email:



** Please note that the automatic emails thanking you for registering and confirming your username sometimes are detected as spam by some email systems. If you do not receive these emails soon after your registration, please look into your spam folder. If you find no messages in the spam folder either, please contact EUCEN's office via the email address website@eucen.org*

By clicking on the link given on the second email you will be redirected to a screen like this:



Click on the "Log in" button and you will open your account and be able to enter your own password (see screen on the next page).

View

Edit

Account

Additional Information

Interests

Terms Of Service

You have just used your one-time login link. It is no longer necessary to use this link to login. Please change your password.

Account information

E-mail address: *

A valid e-mail address. All e-mails from the system will be sent to this address. The e-mail address is not made public and will only be used if you wish to receive a new password or wish to receive certain news or notifications by e-mail.

Password:

Confirm password:

To change the current user password, enter the new password in both fields.

Contact settings

Personal contact form

Allow other users to contact you by e-mail via your personal contact form. Note that while your e-mail address is not made public to other members of the community, privileged users such as site administrators are able to contact you even if you choose not to enable this feature.

Locale settings

Default time zone: Europe/Madrid

Select your current local time. If in doubt, choose the timezone that is closest to your location which has the same rules for daylight saving time. Dates and times throughout this site will be displayed using this time zone.

Save

Your email address will appear here.

Enter your password here.

Confirm your password here.

Click on "Save" to finish the process

It is important that you do not forget the username that you have chosen for your account and that you keep it somewhere safe.

Congratulations. Now you are registered in EUCEN's new web site! We hope you use it very often.

